

Re: Maritime Academy Charter School -- Application for Charter Renewal

WHEREAS, pursuant to the Charter School Law, 24 P.S. § 17-1701-A, *et seq.*, the School Reform Commission (“SRC”) of the School District of Philadelphia (“School District”) granted a charter (“Charter”) to the Board of Trustees of MARITIME ACADEMY CHARTER SCHOOL (“Charter School”) to operate a charter school for a five-year term commencing in 2003; and

WHEREAS, the SRC renewed the Charter for a five-year term in 2008, 2013, and 2018; and

WHEREAS, the Charter School has sought renewal of its Charter; and

WHEREAS, the Charter School has agreed to certain terms and conditions in connection with the renewal of the Charter and has submitted a charter agreement signed by the Charter School (“Charter Agreement”) to the Charter Schools Office (“CSO”) setting forth the agreed terms and conditions of renewal; now be it

RESOLVED, that the Board of Education hereby RENEWS the Charter School’s Charter, subject to the terms and conditions agreed to by the Charter School as set forth below, for a five-year term commencing on July 1, 2023 and ending on June 30, 2028, effective upon the full execution of the Charter Agreement by the School District and by the Chair of the Board of Trustees of the Charter School or another member of the Board duly designated by the Board; and be it

FURTHER RESOLVED, that the Charter School has agreed to comply with certain performance requirements (“Performance Requirements”) as set forth below. Failure to comply with the Performance Requirements may be a basis for revocation or nonrenewal of the Charter School’s Charter.

1. The Board of Trustees shall ensure that all trustees, officers, administrators, and the immediate family of trustees, officers and administrators of the Charter School comply with the Ethics Act and the Pennsylvania Nonprofit Corporation Law of 1988 (“Nonprofit Law”). The Board of Trustees shall adopt a Conflicts of Interest policy that complies with the Ethics Act and the Nonprofit Law.
2. The Board of Trustees shall elect Board officers, shall hold Board members to established term lengths and limits, shall ensure that the Board has the minimum required number of Board members, and shall fill open Board seats in a timely fashion, in accordance with the Charter School’s Bylaws. The Charter School’s website must include a list of all individuals serving on the Board of Trustees and include direct email

addresses for each individual. On an annual basis, the Charter School shall provide to the School District an updated list of the members of the Board of Trustees either by Epicenter or any subsequent School District system.

3. The Board of Trustees shall hold regular public meetings at least six (6) times every school year. Notwithstanding the foregoing, the Board of Trustees shall meet to take action in a timely manner in accordance with the Charter, Applicable Laws (as defined in Article II, Section A.1), and the Charter School's Student Code of Conduct, but no less frequently than necessary to act on student discipline matters within forty-five (45) days after any infraction or hearing as required by Applicable Laws (as defined in Article II, Section A.1).

4. The Board of Trustees shall adopt an Admissions Policy and Process which complies with the Public School Code and Charter School Law. Additionally, the Admissions Policy and Process:

a. shall include provisions on: (i) application deadlines; (ii) enrollment preferences, order and allocation of preferences, and methods by which preferences would be identified; (iii) student recruitment procedures and communications, including details on methods to be used to recruit students Citywide or in an applicable attendance zone, and to monitor any specified enrollment targets; (iv) lottery dates, and (v) communication of lottery results, in a form and with provisions that are acceptable to the Charter Schools Office;

b. shall provide that the application will be made clearly and plainly available on the Charter School's website in English, Spanish, and any additional language the Charter School deems appropriate without any barriers to enrollment requiring technology;

c. shall provide that families will have at least four (4) weeks to complete and submit enrollment packets in person or digitally after lottery acceptance; with exceptions made for extenuating circumstances for families with language barriers;

d. shall provide that an ordered, up-to-date waitlist be continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade served by the Charter School, identifying any applicable preference(s) for each student, and indicating the date any student is removed from the waitlist with the reason for removal;

e. shall provide that if seats open during the school year for any grade served by the school or between school years for grades served other than the initial grade, the Charter School shall accept new students from the waiting list in appropriate order for particular grades or new applicants if there are no applicants for that grade on the waiting list; and

f. shall provide that the Charter School shall provide a copy of its current waiting list at any time during the Term of the Charter within ten (10) business days after request by the Charter Schools Office.

5. The Board of Trustees shall submit to the School District by August 1st of each year during the Term of the Charter as part of the Charter School's Annual Report, or separately if not included in the Charter School's Annual Report, evidence that all professional staff providing educational services at the Charter School have all necessary licenses, certifications, qualifications and credentials required by the Charter and Applicable Laws, including without limitation the seventy-five percent (75%) certification requirement in accordance with the Charter School Law, and identify the number of all certified special education and English as a Second Language personnel with direct instruction responsibilities.

6. The Board of Trustees shall ensure that (i) all employees have required federal and state criminal and child abuse background checks during the Term of the Charter; and (ii) copies of such background checks are kept in each employee's personnel file. Preferably, the Charter School's annual financial audit will include an annual review of a sample of employee files for appropriate clearances and background checks.

7. The Board of Trustees shall ensure that required payments to the Public School Employees' Retirement System ("PSERS") are made timely. If the Charter School fails to make timely payments to PSERS and that results in a reduction of the School District's basic education subsidy, the School District shall withhold such reduction in a future monthly per-pupil payment to the Charter School. Additionally, any failure to make required PSERS payments above a threshold established by the Charter Schools Office or in any amount repeatedly shall result in the issuance of a Notice of Deficiency.

8. The Board of Trustees shall submit to the Charter Schools Office signed, complete, and accurate Statements of Financial Interest, pursuant to guidelines established by the Charter Schools Office. These documents are required by the Ethics Act and the Charter School Law to be completed annually for each trustee on the Board's roster for that school year.

9. The Board of Trustees shall ensure that the dates, times, and locations of scheduled Board meetings are posted on the Charter School's website and that any updates to the Board meeting schedule are posted timely. Furthermore, minutes from Board meetings shall be posted on the Charter School's website within two weeks of approval by the Board of Trustees, but not later than after the conclusion of a second consecutive board meeting after each meeting, and shall remain posted for a minimum of one year from date of Board meeting.

10. The Board of Trustees agree that the Charter School shall participate in the School District's charter school performance framework and monitoring system ("Charter School Performance Framework") as set forth in Article X of the Charter;

and be it;

FURTHER RESOLVED, that the Charter School has agreed to comply with certain conditions for renewal ("Conditions for Renewal"). Failure to comply with the Conditions for Renewal as set forth below may be a basis for revocation or nonrenewal of the Charter School's Charter.

1. Prior to the execution of the Charter by the School District, the Charter School shall submit to the Charter Schools Office, for review and approval, a plan for tiered instruction (MTSS Plan) that minimally includes: (i) evidence of universal screening, initial assessments, and/or referral system to determine academic and behavior levels, (ii) a multi-tiered approach to differentiate instruction, (iii) a summary of the academic and behavior interventions that will be implemented school-wide, (iv) a summary of how ongoing assessments and progress monitoring will be used to provide information on student academic progress and behavioral outcomes, and (v) a scope of staff training on the approaches described in this plan.
2. Up to annually, at the Charter Schools Office's discretion, the Charter Schools Office may conduct in-person school site visits to observe and assess adherence to the MTSS Plan. This condition will be rated as compliant through this review if the Charter Schools Office, through in-person reviews, determines that the Charter School has adhered to the MTSS Plan as described in Renewal Condition No.1, Article I, Section H.1 above.
3. During the Term of the Charter, the Charter School shall implement and provide evidence of universal screening, initial assessments, and/or a referral system to determine academic and behavior levels. The Charter School shall achieve a "Meets Standard" for the Screening standard at the time of the Charter School's next renewal evaluation as reflected on the Annual Charter Evaluation - Renewal ("ACE-R") or the subsequent similar document.
4. During the Term of the Charter, the Charter School shall implement and provide evidence of ongoing assessment and progress monitoring to provide information on student progress and behavioral outcomes. The Charter School shall achieve a "Meets Standard" for the Monitoring standard at the time of the Charter School's next renewal evaluation as reflected on the ACE-R or the subsequent similar document.
5. During the Term of the Charter, the Charter School shall implement and provide evidence of a multi-tiered approach to differentiate instruction and implement academic and behavior interventions. The Charter School shall achieve a "Meets Standard" for the Tiered Instruction standard at the time of the Charter School's next renewal evaluation as reflected on the ACE-R or the subsequent similar document.
6. During the Term of the Charter, the Charter School shall provide evidence of tracking students' progress toward meeting annual goals. The Charter School shall achieve a "Meets Standard" for the IEP Progress Monitoring standard at the time of the Charter School's next renewal evaluation as reflected on the ACE-R or the subsequent similar document.

7. During the Term of the Charter, the Charter School shall ensure that all Individualized Education Plans (“IEPs”) include secondary transition plans for all students ages 14–21, if applicable. The Charter School shall achieve a "Meets Standard" for the Secondary Transition standard at the time of the Charter School's next renewal evaluation as reflected on the ACE-R or the subsequent similar document.

8. Prior to the execution of the Charter by the School District, the Board of Trustees shall submit to the Charter Schools Office, for review and approval, a Conflicts of Interest Policy which is in compliance with the Public Official and Employee Ethics Act and the Pennsylvania Nonprofit Corporation Law. The Board of Trustees agrees to comply with such Conflicts of Interest Policy during the Term of the Charter.

9. Prior to the execution of the Charter by the School District, the Charter School shall provide a sworn certification to the Charter Schools Office that the Board of Trustees shall follow the Board’s Conflict of Interest Policy, which may require a Board Member to recuse themselves from participation and voting to avoid a conflict of interest.

10. During the Term of the Charter, the Charter School shall ensure all approved Board minutes reflect practices and contain information consistent with the PA Sunshine Act, including the place, date, and time of meeting; Board members present; and the identities of any members of the public who comment during the meeting. The Charter School shall achieve a "Meets Standard" for the Sunshine Act standard as reflected on the Annual Charter Evaluation (“ACE”) or the subsequent similar document. This condition will be assessed annually during the Term of the Charter.

11. During the Term of the Charter, by October 1st of each school year, the Charter School shall submit to the Charter Schools Office a list of all students classified as English Learners (“ELs”) for the current school year.

12. During the Term of the Charter, by October 15 of each school year, for a sample of students provided by the Charter Schools Office, the Charter School shall demonstrate that for the sample of students, at least 80% such students’ parents or guardians were notified in writing of placement in the English as Second Language (“ESL”) program and provided assessment results in the parent or guardian's preferred language.

13. During the Term of the Charter, by October 15 of each school year, the Charter School shall submit to the Charter Schools Office a list of any newly reclassified ELs and all students receiving monitoring following reclassification including the date of reclassification.

14. During the Term of the Charter, by October 15 of each school year, the Charter School shall demonstrate that for all reclassified students, the Charter School has met the State required criteria and procedures for Reclassification, Monitoring, and Redesignation of ELs.

15. The Charter School shall demonstrate an increase of students with IEPs scoring proficient or advanced on the PSSA Math Exam in the 2026-2027 school year, as compared to the Charter School's proficiency rate of 1% in the 2021-2022 school year.

16. The Charter School shall demonstrate an increase of students with IEPs scoring proficient or advanced on the PSSA ELA Exam in the 2026-2027 school year, as compared to the Charter School's proficiency rate of 1% in the 2021-2022 school year.

17. The Charter School shall demonstrate an increase of students with IEPs scoring proficient or advanced on the PSSA Science Exam in the 2026-2027 school year, as compared to the Charter School's proficiency rate of 7% in the 2021-2022 school year;

and be it;

FURTHER RESOLVED, the School District and the Charter School acknowledge and agree that the Charter School will enroll students in Kindergarten to Grade 12 with a maximum of 820 students during the Term of the Charter, unless the parties agree in writing to other terms. Under no circumstances will the Charter School request payment from the School District or the Commonwealth of Pennsylvania for more students than set forth herein nor enroll students in different grades including Kindergarten, without Board of Education approval by action item; and be it

FURTHER RESOLVED, that the Charter School has agreed to the following provisions related to the School District's Charter School Performance Framework:

1. The Charter School agrees to participate in the School District's Charter School Performance Framework. The Charter School Performance Framework includes an annual assessment of the Charter School's academic, financial, and organizational performance as well as compliance with Applicable Laws. Organizational performance includes, but is not limited to, a review of the Charter School's admissions and enrollment policies and practices, student discipline practices, special education programming, ELL programming, and Board of Trustees governance in order to assess compliance with the Charter and Applicable Laws, federal, state and local guidance, policies, and Charter Schools Office procedures. Financial performance includes, but is not limited to, a review of the Charter School's financial health and long-term sustainability, and generally accepted standards of fiscal management.

2. The Charter School agrees to provide or allow to be provided to the School District and the Charter Schools Office all records, including student level academic performance, necessary to properly assess the academic success, organizational compliance and viability, and financial health and sustainability of the Charter School under the Charter School Performance Framework, timely and pursuant to Charter Schools Office procedures.

3. The Charter School acknowledges that achieving the performance objectives identified in the Charter School Performance Framework is critical to meeting the needs

of public school students in Philadelphia. The Charter School shall actively monitor its own progress towards achieving objectives identified in the Charter School Performance Framework. The Charter Schools Office may also evaluate any or all of the performance domains – academic, organizational and financial – on an annual basis formally.

4. During the Term of the Charter, changes to the Charter School Performance Framework may be made as a result of changes to Applicable Laws or changes to charter school data availability and minor changes may be made as a result of needed adjustments to academic, financial and organizational assessment criteria. The Charter Schools Office will provide notice to charter schools in Philadelphia of any change to the Charter School Performance Framework prior to implementation of such change. The Charter Schools Office would use its best efforts to solicit feedback on changes from Philadelphia charter schools in advance of implementation of changes.