

**THE SCHOOL DISTRICT OF PHILADELPHIA OFFICE OF PROCUREMENT SERVICES  
OFFICE OF MINORITY AND SMALL BUSINESS DEVELOPMENT**

**Minority/Women-Owned Business Enterprise (M/WBE) Participation Plan**

**I. Information in this section refers to the Prime Contractor/Vendor.**

<b>Company Name:</b>	Paramount Electrical Services		<b>Federal Tax ID:</b>	200516085	
<b>Address:</b>	6500 Eastwick Avenue			<b>Phone Number:</b>	
<b>City:</b>	Philadelphia	<b>State:</b>	PA	<b>Zip Code:</b>	19142
<b>DBA (if applicable):</b>				<b>Fax Number:</b>	
<b>Primary Contact Person:</b>	Robert J Kelleher		<b>Primary Contact Email:</b>	Bob@paramountelectricalservices.com	
<b>Compliance Contact:</b>	Richard J Swipes		<b>Compliance Contact Email:</b>	Rich@paramountelectricalservices.com	
<b>Bid Number:</b>	Bid No. NG-10208; Contract No. 2022-056-E: Electrical Construction			<b>Bid Submission Due Date:</b>	03-23-2023
<b>Contract Amount:</b>	\$400,000.00		<b>Contract Overall M/WBE Goal:</b>	100%	
<b>Diversity Business Certification(s): Check all that apply.</b> <input type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input checked="" type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE) <input type="checkbox"/> None - not applicable					
<b>Authorized Representative Signature:</b>					
<b>Print Name:</b>	Robert J Kelleher				
<b>Title:</b>	Project Executive			<b>Date:</b>	3-23-2023
<b>Certifying Agency</b>	The Enterprise Center			<b>Certification No.</b>	910223130

# PROCUREMENT VENDOR COMPLIANCE ACKNOWLEDGEMENT FORM

The Pennsylvania Public School Code authorizes the Board to adopt policies and procedures and to make rules and regulations to manage school affairs and fiscal well-being of the District, including with respect to competitive procurements and vendor responsibility. The School District of Philadelphia requires contracted vendors to comply with the policies and procedures adopted by the Board of Education. The School District of Philadelphia will maintain comprehensive records regarding the entire scope of the procurement process, post-award compliance, and administration of the M/WBE participation and compliance adherence process.

I, Paramount Electrical Services (Company Name), do hereby acknowledge and agree to the following:

1. I have read, carefully reviewed this Invitation for Bid (IFB) and understand the benchmarks and measurements to achieve diversity goals as outlined for M/WBE Participation, Board of Education Policy 612 Business Diversity in the Procurement of Materials and Contracted Services further outlines Business Diversity Goal requirements.
2. I understand that the completion and submission of the M/WBE Participation Plan Form and the supplementary documentation to support if applicable is an element of responsiveness to this IFB. Failure to submit this documentation with the proposal and/or evidence of Good Faith Efforts will result in rejection of the bid.
3. If awarded a contract, I understand and will comply with all contract monitoring, compliance, and enforcement guidelines, including but not limited to recordkeeping and ongoing reporting on contract diversity outcomes that offer the maximum practicable opportunity for qualified and certified M/WBEs and other disadvantaged enterprises to participate throughout all phases of the contract and any subsequent contract amendment. Such as:
  - Monthly and Quarterly post-award compliance reporting via the School District of Philadelphia Oracle Supplier Compliance System to ensure that the vendor meets diversity participation commitments and other contract requirements.
  - Ongoing monitoring of prime contractors' payments to M/WBEs and other contractors utilized through payment reporting and acceptance of payments by sub-contractors.
  - Participating in ongoing training related to vendor compliance and reporting requirements.
4. I understand that non-compliance with vendor compliance reporting and/or diversity participation commitments throughout the life of the contract may result in any of the following events, including but not limited to: withholding of payments, contract termination, suspension, disqualification, debarment, or other sanctions and penalties for failure to comply.
5. I agree to conduct business with the highest levels of ethical standards and agree to comply with all applicable requirements at all times.

## Receipt and Acknowledgement

By signing below, I agree that I have read both this acknowledgement statement and the referenced policies in their entirety. I understand that I am subject to these policies whether or not the acknowledgement form is signed. Lack of confirmation of receipt of the acknowledgement form does not exempt a vendor or contractor from Board policy enforcement.

Company Name: Paramount Electrical Services

Company Representative: Robert J Kelleher

Signature: 

Title: Project Executive

Date: 3-16-2023

Company's Compliance Officer:

Richard J Swipes

Email Address of Company's Compliance Officer:

Rich@paramountelectricalservices.com

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= Information in this section refers to the sub-contractors to be used throughout the entire performance of this contract (use Section II of this form multiple times for additional sub-contractors). Include copies of all applicable certification(s).

Company Name:		<i>American Power Electric Supply</i>		Federal Tax ID:	<i>46-5687677</i>	
Address:		<i>110 N 63rd St.</i>		Phone Number:		
City:	<i>Philadelphia</i>	State:	<i>PA</i>	Zip Code:	<i>19139</i>	
DBA (if applicable):				Fax Number:		
Primary Contact Person:	<i>Seth Richards</i>		Primary Contact Email:	<i>Seth@americanpoweresc.com</i>		
Compliance Contact:	<i>Same</i>		Compliance Contact Email:	<i>Same</i>		
Description of Services Provided:		<i>Wholesale electrical supplies</i>				
Approximate \$ amount of Subcontract:				Subcontract % of Total Contract Amount:		
Diversity Business Certification(s): Check all that apply.						
<input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Small Business Enterprise (SBE) <input type="checkbox"/> Disabled Owned Business Enterprise (DSBE) <input type="checkbox"/> Veteran's Business Enterprise (VBE) / Certified Service-Disabled Veteran's Business Enterprise (SDVBE) <input type="checkbox"/> LGBT Business Enterprise (LGBTBE) <input type="checkbox"/> None - not applicable						
Diversity Business Certification to be used on this contract (select one):						
<input checked="" type="checkbox"/> Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Woman-Owned Business Enterprise (WBE) <input type="checkbox"/> Federally Certified Disadvantaged Business Enterprise (DBE)						
Diversity Business Certifying Agency: <i>NMSDC</i>						
Authorized Representative Signature:		<i>Seth Richards</i>				
Print Name:	<i>Seth Richards</i>					
Title:	<i>V.P.</i>	Date:	<i>3/15/2023</i>			