

COVER SHEET
Board of Education Policy Committee

Policy No.: 314

Policy Title: Pre-Employment Physical Examination

Why is this policy being proposed for elimination?

The District is recommending Policy 314 for elimination because the information contained in the policy is already covered in [Policy 304](#) - Employment of District Staff (and its [administrative procedures](#)) and [Policy 324](#) - Personnel Files. Thus, Policy 314 is duplicative.

Policy 304 states, “Physical examinations that include a tuberculosis test are mandatory for all employees prior to employment.” Its administrative procedures restate this requirement, and provide details about how to complete this requirement.

Additionally, the details in Policy 314 regarding maintaining employee medical files are already covered in Policy 324.

The only language not already covered elsewhere is the language related to employee exemptions for the required physical or tuberculosis test. This language has been added to the procedures for Policy 304.

Can the pertinent language within the policy be accessed elsewhere on the District website or within your Department’s materials?

The pertinent language can be found in Policies 304 and 324.

How will your Department communicate the elimination of this policy to relevant stakeholders?

As the elimination of the policy does not change anything about our current practice, the District website on Board policies will be updated to note that this policy was eliminated.