



THE SCHOOL DISTRICT OF
PHILADELPHIA

School Year 2020-2021 Reopening

Digital Learning Implementation Pathway

1 OF 2

August - Start of School

Determine Device and Internet Access Needs
Ongoing

Outline and Determine Digital Instructional Design
July 29

Approve Health & Safety Plan
July 30

Receive Health and Safety Supplies
August 17

Digital Teaching Staff Coverage Complete
August 20

District Readiness Check
August 20

Approve Digital School Operation Plans
August 21

Deliver Professional Development and Digital Resources for Staff
August 24

All Students Start Digitally
September 2

Cleaning Coverage Complete
September 2

Facilities Health & Safety Components Complete
September 2

Monitor Guidance and Feedback
Ongoing

Key:

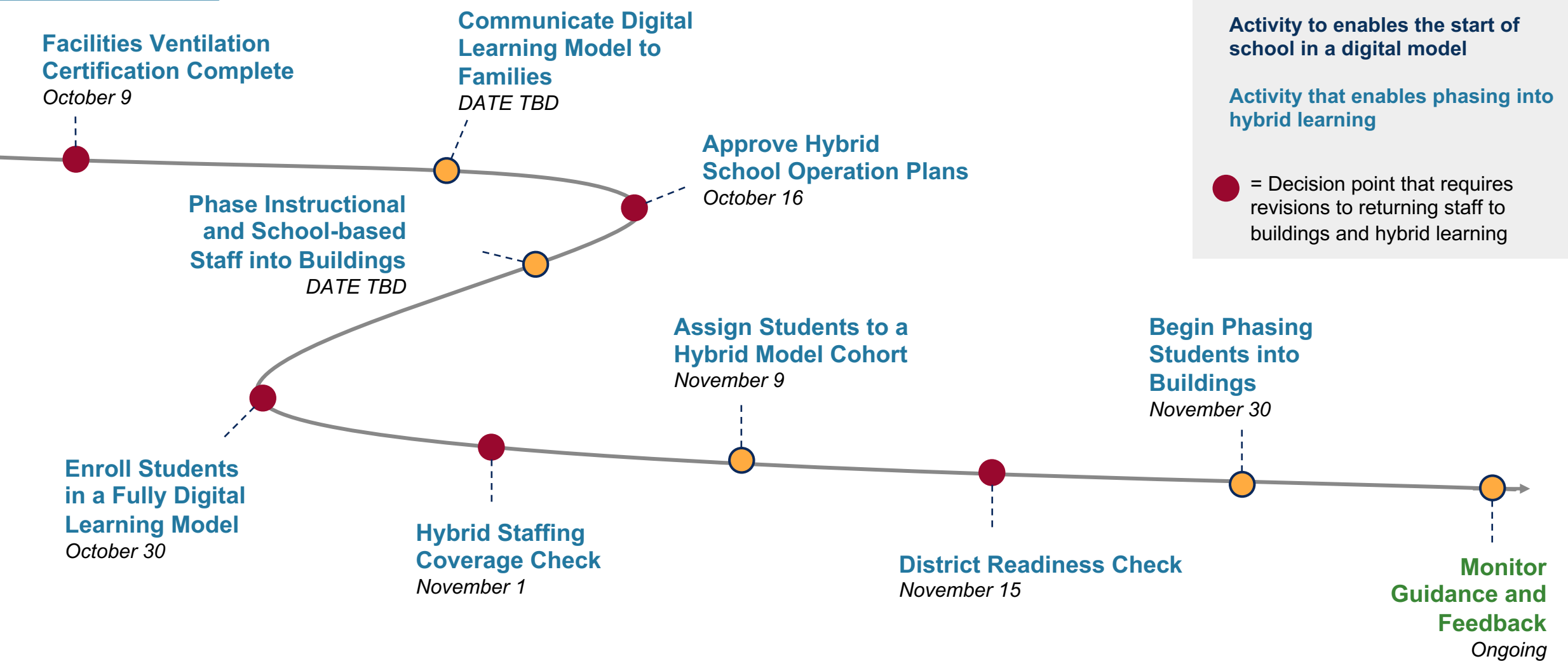
- Activity that enables the start of school in a digital model
- Activity that enables phasing into hybrid learning
- = Decision point that requires revisions to returning staff to buildings and hybrid learning

NOTE: It is possible that activities are not completed in this specific order, as many will be happening in parallel. This is exemplary.

Digital Learning Implementation Pathway

2 OF 2

Q1 Sept 2 - Nov 30



NOTE: It is possible that activities are not completed in this specific order, as many will be happening in parallel. This is exemplary.

Return to Learn - Reopening Readiness Report

Overall Status:



Digital Enablement



Enable students to be successful by providing devices, access to internet, an effective Learning Management System, and technology supports.

Academics



Establish enrollment and deliver an instructional model that is seamless across the learning model continuum, is aligned to grade-level instructional goals, and includes social emotional learning curriculum.

Staff Coverage



Have proper staff coverage and clearly outlined and communicated roles and responsibilities.

Building Readiness



Enable District buildings for a safe opening with the necessary supplies and updates, such as ventilation.

People Preparedness



Train, inform, and otherwise prepare the District (students, staff, and families) for reopening.

School Operational Readiness



Implement updated school operation plans with health and safety procedures installed and transportation and meal distribution solidified.

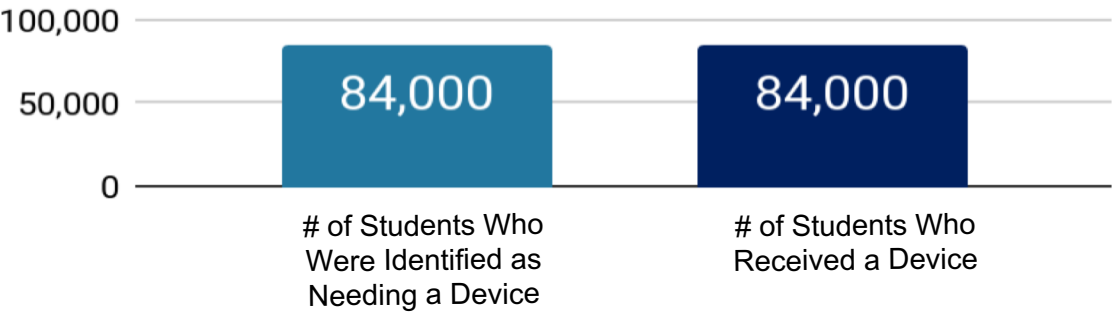
Digital Enablement



Enable students to be successful by providing devices, access to internet, an effective Learning Management System, and technology supports.

Leading Indicators

Number of Students Who Requested a Device vs. Received a Device



1,931

Total Number of Households Confirmed to Need Internet Access

Upcoming Key Activities

Activities	Deadline
Continue Distributing Chromebooks and Employee Laptops	Ongoing
Publish PHLConnectED Hotline	8/24

Critical Issues and Risks

None

Academics



Establish enrollment and deliver an instructional model that is seamless across the learning model continuum, is aligned to grade-level instructional goals, and includes social emotional learning curriculum.

Leading Indicators

92%

% of Instructional Expectations and Guidance
Developed and Distributed to Staff

50%

% of Lessons and Content
Complete for the First Four Weeks

80%

% of *Healing Together* Classroom
and/or Family Content Complete

Upcoming Key Activities

Activities	Deadline
Launch Healing Together Website to House All SEL Content for Teachers	8/24
Complete Instructional Expectations and Guidance	8/28
Complete Lessons and Content	8/28
Integrate Social-Emotional Learning Resources Into First Four Weeks Lessons	8/28
Develop Information and Guidance for Parents and Families	9/4

Critical Issues and Risks

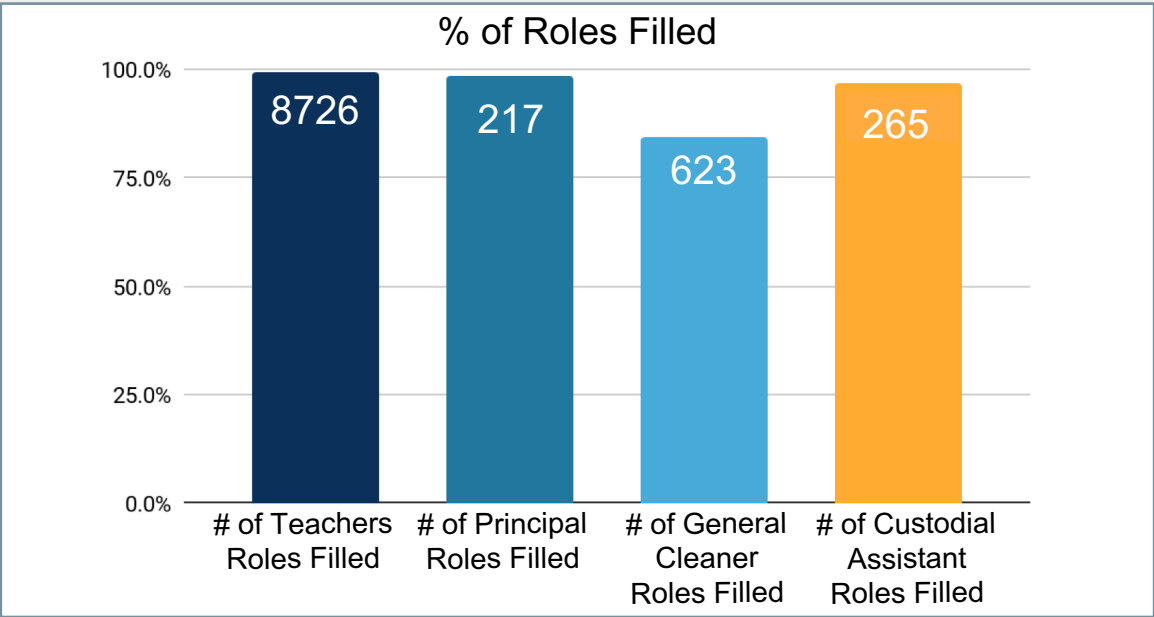
None

Staff Coverage

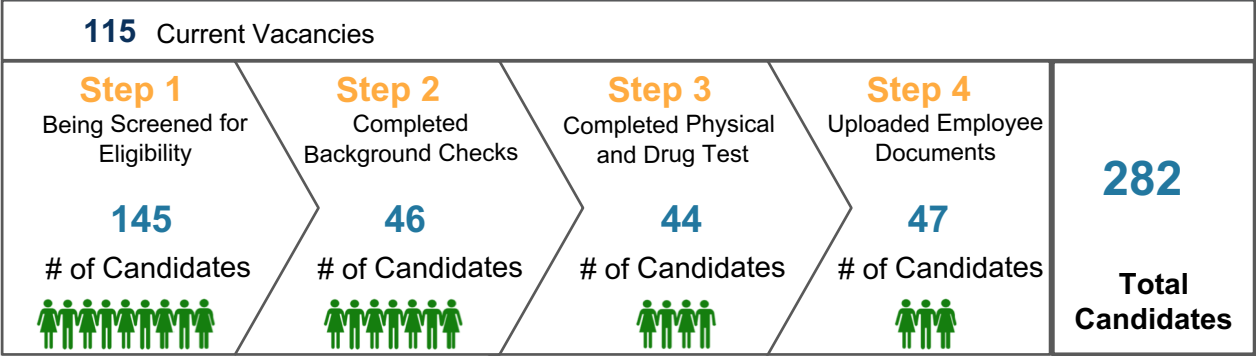


Have proper staff coverage and clearly outlined and communicated roles and responsibilities.

Leading Indicators



General Cleaner Hiring Status



Upcoming Key Activities

Activities	Deadline
Complete All Onboarding Activities for All Instructional Staff for 8/24 Start	8/21
Clarify Roles and Responsibilities for All Staff, Including Staff Who Will Need to Be On Site	8/24
Complete Hiring for All General Cleaners and Custodial Assistants	9/2
Hire and Prepare Substitutes for Digital Learning	9/2

Critical Issues and Risks

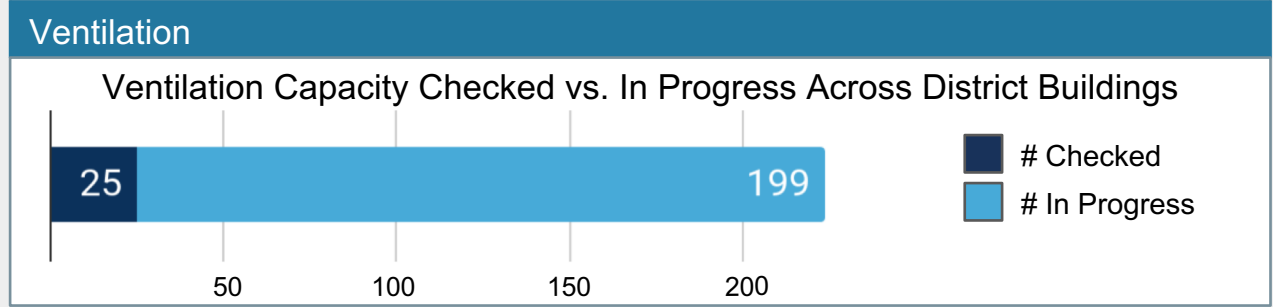
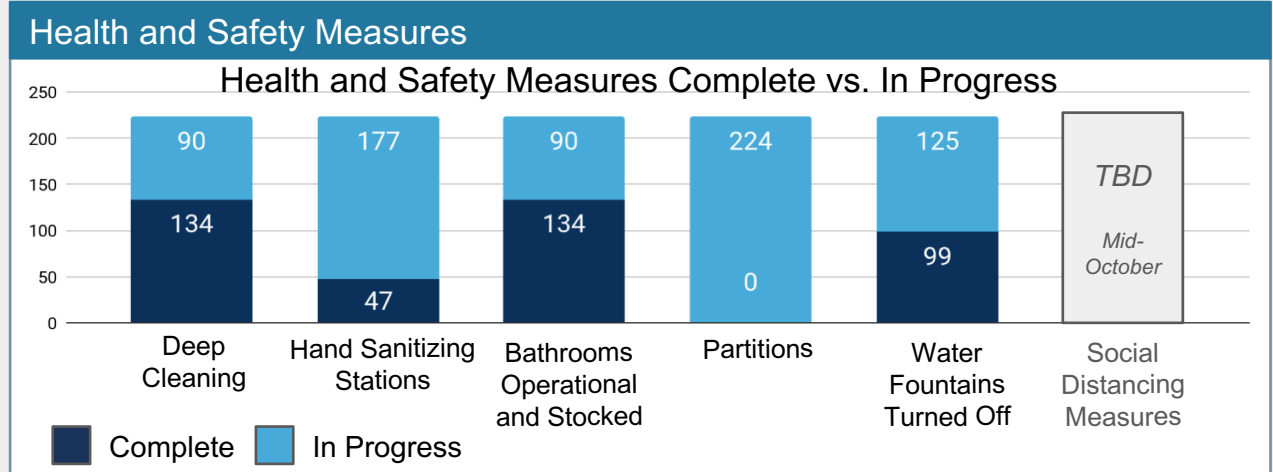
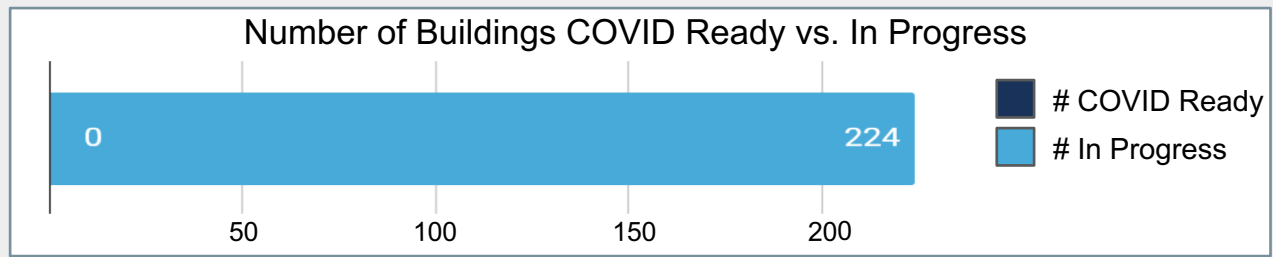
- Certain candidates may not pass every stage of the hiring process
 - Mitigation Plan: Expanding the pool of cleaner candidates as a contingency
- Responsibilities require certain staff to be on site and there are still ongoing conversations about the conditions for this to happen

Building Readiness



Enable District buildings for a safe opening with the necessary supplies and updates, such as ventilation.

Leading Indicators



Upcoming Key Activities	
Activities	Deadline
Receive and Install Partitions	9/4
Onboard Newly Hired General Cleaners	Ongoing

Critical Issues and Risks
None

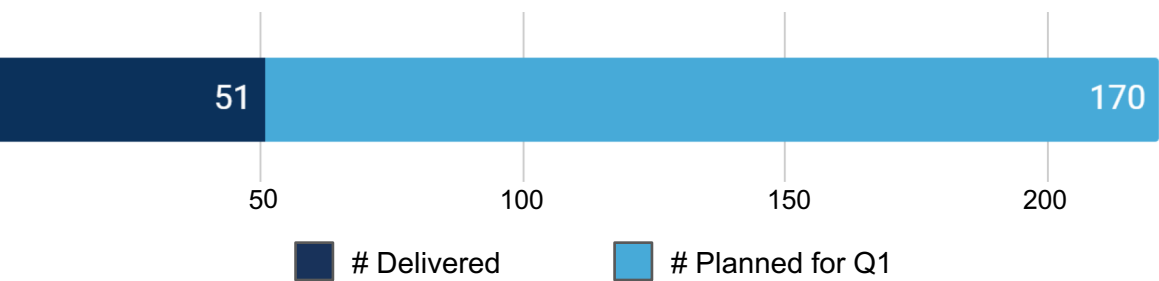
People Preparedness



Train, inform, and otherwise prepare the District (students, staff, and families) for reopening.

Leading Indicators

Number of Professional Development Sessions Planned vs. Delivered for Q1



Professional Development Sessions Delivered Across Stakeholder Groups

Teachers	School Leaders	Support Staff
3	37	9

65%

% of School Reopening Communications Plan Executed

Through the End of August

Upcoming Key Activities

Activities	Deadline
Approve Digital School Operations Plans	8/21
Develop and Share a Back-to-School Readiness Checklist for Families	8/21
Develop Principal Resources including an Attendance and Grading Family Quick Guide and Communication Templates	8/26

Critical Issues and Risks

None

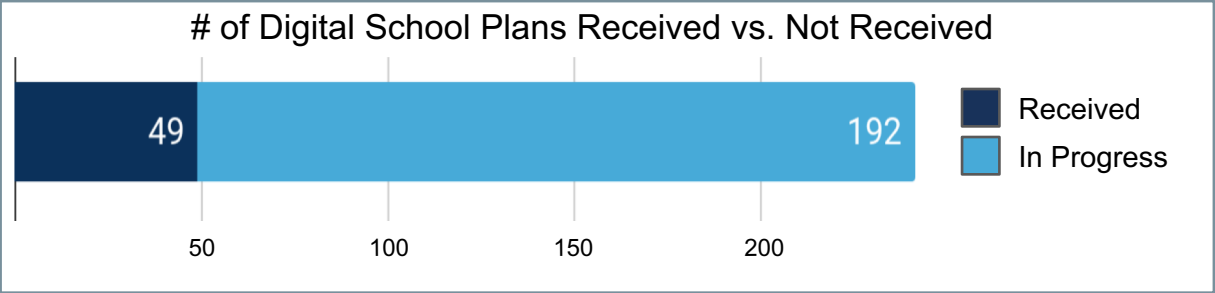
School Operational Readiness

1 OF 3



Implement updated school operation plans with health and safety procedures installed and transportation and meal distribution solidified.

Leading Indicators



100%	35%
% of Health and Safety Supplies Purchased for Q1	% of Health and Safety Supplies Delivered to Schools
252,220	19,416
# of PPE Items Needed for Q1	# of Disinfectant Items Needed for Q1
483,688	4,039,299
Total Number of Students Served Since March	Total Number of Meals Distributed Since March

Upcoming Key Activities

Activities	Deadline
Approve all School Digital Operation Plans	8/21
Monitor and Prepare for the Next Series of PPE Orders	Mid-Sept.

Critical Issues and Risks

None

School Operational Readiness

2 OF 3

Digital School Operation Plans

The Digital School Opening Plan is a document and framework to guide School Leaders as they prepare for the student's instructional program being delivered in a digital platform from home.



THE SCHOOL DISTRICT OF
PHILADELPHIA

2020 - 2021 Digital Learning School Opening Plan

Section I: School Opening Plan Specific Systems, Processes, and Procedures

This section outlines the daily school operating systems and procedures for Digital Learning. Schools are tasked to leverage the below categories for this section, in addition to their own considerations to ensure a seamless school opening:

- Administration
- Calendar and Systems of Meetings
- Staff Centered
- Teacher Centered
- Student Centered
- Family Centered

Section II: Academic / Instructional / Social Emotional Program Plan

This section outlines the procedures to operationalize the instructional and social-emotional plan to meet the needs of our students based on the instructional design framed by the Office of Academic Supports and other Chief Offices. Categories the Schools are considering here are as follows:

- Academics / Instruction
- Progress Monitoring
- Social-Emotional Learning

THE SCHOOL DISTRICT OF PHILADELPHIA

2020-2021 Digital Learning School Opening Plan

The 2020-2021 Digital Learning School Opening Plan is a document and framework that school administration, staff and community can collaboratively develop across the areas of Daily Digital School Operations and Academics Social Emotional needs. This work will provide a frame for setting up the conditions for staff and student success in a digital learning environment while still adhering to the Advancing Education Safety plan.

The plan is clearly a *work in progress*, not in discussion. There are specific logistics of school opening. We thank all of the school leaders for their role in the development of this new plan.

Section I: School Opening Plan Specific Systems, Processes and Procedures

This section will outline the daily school operating systems for digital learning. Operating procedures for consideration are listed below:

Systems and Procedures within Digital Learning Environment	Staff Responsible/Assigned
Network:	
School:	

Section II: Academic/Instructional/Social Emotional Program Plan

This section will outline the instructional and social-emotional plan to meet the needs of our students based on the instructional design for the 2020-2021 school year framed by the Office of Academic Supports and other Chief Offices. Academic/Instructional/Social-Emotional Program Plan Considerations are listed below:

Part of the Academic/Instructional/Social-Emotional Program Plan Considerations are listed below:

Academic/Instructional/Social Emotional Programs within a Digital Learning Environment	Staff Responsible/Assigned

Academic/Instructional/Social-Emotional Program Plan Considerations

Meeting the needs of all learners

As you write your plan, what are the procedures that you need to consider and incorporate into the sections above? While this is not a comprehensive list, school leaders can also include their own considerations to ensure a seamless school opening within this framework. School leaders can use the various categories as an approach to the plan: (1) Academic/Instruction, (2) Progress Monitoring, (3) Social-Emotional Learning.

Academic/Instruction

- Ongoing review of the School's Action Plan
- Leadership Team Purpose, Goals, Accountability
- Meeting the needs of all learners: special population groups: English Learners, Students with Special Needs
- Expectations for Teacher Planning in Digital Learning
- Grade Group/Content Team Planning
- Common Planning Times
- Professional Development on Core Academic Frameworks
- Teacher Coaching
- Observation Feedback Cycle
- Multi-Tiered System of Supports

Consideration

corporate into the sections above. Schools include their own considerations to ensure a seamless school opening within this framework. School leaders can use the various categories as an approach to the plan: (1) Academic/Instruction, (2) Progress Monitoring, (3) Social-Emotional Learning.

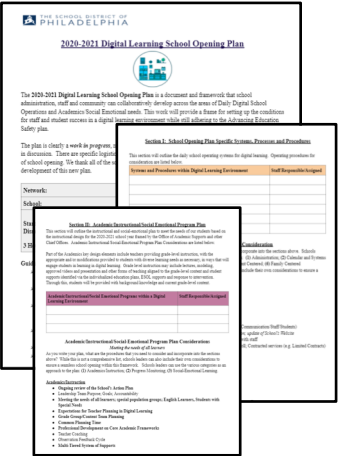
Communication/Staff/Students/Community: update of School's Website with staff and community (e.g. Limited Contracts)

Screenshots from the Digital Learning School Operations Plan Template

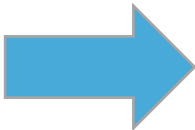
School Operational Readiness

3 OF 3

The Digital School Opening Plans will feed into an external-facing, school-by-school view which demonstrates if each school has completed or is in progress to complete each step to get ready to reopen.

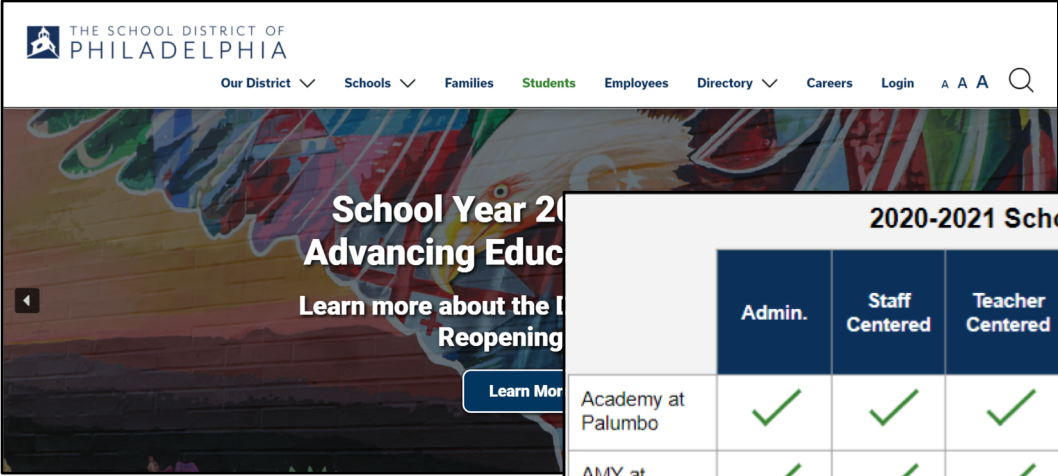


Screenshots from the Digital Learning School Operations Plan Template



2020-2021 School Year: School Readiness Checklist

Each School's Readiness Checklist will be made available on the District Site.



Example of the Readiness Checklist that will be populated into the District site.

	Admin.	Staff Centered	Teacher Centered	Student Centered	Family Centered	Academics/ Instruction	SEL	Building Health and Safety Readiness	Building Ventilation Readiness
Academy at Palumbo	✓	✓	✓	✓	✓	✓	✓	✓	✓
AMY at Northwest	✓	✓	✓	✓	✓	✓	✓	✗	✓
Adaire, Alexander School	✓	✓	✓	✓	✓	✓	✓	✓	✓
Allen, Dr. Ethel School	✓	✓	✓	✓	✓	✓	✓	✓	✓
Allen, Ethan School	✗	✓	✓	✓	✓	✓	✓	✓	✓
AMY at James Martin	✓	✓	✓	✓	✓	✓	✓	✓	✓